

languages ICT

Using ICT effectively at Key Stage 4

Teaching about jobs and the world of work in Spanish

Useful site: www.infojobs.net (researched March2008)

Info Jobs.net is a Spanish site to help people find jobs, find out about the job market and make job applications.

There are numerous ways to find job details on this site. Searches can be made by using the search engine facility, or by clicking on any of the numerous job offers on the initial page or by following the logos of any of the companies. The latter route brings up company information, as well as job offers. Job offers listed generally indicate experience and qualifications required and some indicate salary and other details.

For teaching and learning

For whole class work on the interactive whiteboard this site is very useful. It allows searching to find particular jobs, the descriptions of which provide much useful vocabulary which can be the basis of discussion, and the vehicle to revise and expand topic-specific language and grammar.

The Buscar Empresa section is useful for bringing home to students the international dimension of the labour market as many companies appearing here operate in the United Kingdom. Numerous logos appear under Buscar Empresa, all of which link to the sites of these companies which can be used for further language development. Text taken from the sites could be incorporated into worksheet activities, interactive materials, and whole class language activities on the interactive whiteboard.

Students can use the search facility to search for jobs. They can also use the list of options in the Buscar Canal section and perhaps select Primer Empleo, where jobs on offer range from cashiers to packers to mechanics. Students can search for specific jobs or make a list of different jobs that they find and select some that they would like to apply for and explain why.

As an extension activity students can write a letter of application to undertake work experience or devise a curriculum vitae in Spanish for one of the jobs.

More ambitiously, cross-curricular work could be undertaken with colleagues from the Business Studies department to research and prepare presentations in Spanish on specific companies, sectors or jobs requiring specific qualifications. The Estudios link in Primer Empleo is especially useful in this latter respect as jobs are grouped according to educational qualifications obtained or required. This in itself can be used for developing students' knowledge and understanding of the educational system and job market in Spain.

Why this site was chosen

It is often difficult to find authentic websites to complement the topic of jobs and careers. This website is useful because it is an authentic site used by Spanish people who are looking for

a job. It includes lots of useful vocabulary across a very wide range of occupations.

About the 'Using ICT effectively at Key Stage 4' series

www.languages-ict.org.uk/technology/ks4.htm

This series of advice sheets deals with the effective use of ICT at Key Stage 4 for teachers of modern languages. The series focuses on online resources characterised by their richness and potential for stimulating teaching and learning languages, particularly French, German and Spanish, at Key Stage 4. It is hoped that the suggestions and ideas put forward in the sheets will be of use to teachers of other languages.

The sites were chosen as useful resources for teachers dealing with topic areas which, for various reasons, may be classed as 'hard to teach' at Key Stage 4.

The sites chosen are not presented in any way by CILT, ALL or Becta as unique or comprehensive and no responsibility is taken for any changes which may take place subsequent to this research.

The sheets were researched and written by a small team of consultants working on behalf of CILT, the National Centre for Languages.

All advice and references in the series refer to content as found during the first quarter of 2008.

The project was funded by Becta during the academic year 2007–08.